



SDSU

HealthLINK
Center

Research Evaluation Guidelines

Research ideas submitted to Casa Familiar (Casa) will be evaluated using the criteria below and reviewed in the following order:

1. Reviewed by the Casa Development Team, including the Chief Programs Officer and Advocacy and Engagement Officer (Stage 1 and Stage 2)
2. Reviewed by the Casa Chief Executive Officer and Chief Fiscal Officer during a grants meeting/roundtable (Stage 2 only)
3. If approved, discussed with the appropriate program leads, e.g., Environmental Justice Director

Fit with Organization and Applicant Expertise

- Does the research idea complement one of Casa's priority service areas, latest programs and initiatives?
- Does the applicant have a track record of being a subject matter expert in the proposed research area?
- Does the applicant have adequate experience or training in the necessary areas?

Refer to the priority service areas, programs, and initiatives on the Research Collaboration Guidelines. If an idea does not fall under one of the priority areas or emerging areas of interest but has the potential to serve community needs at Casa, it can also be considered. Please send a letter of interest to development@casafamiliar.org before submitting a Research Interest Form.

Research Impact

Does the research idea impact these areas? A research idea does not need to impact all of these areas. Casa will identify the categories the research idea fits under and how well it accomplishes each area.

- Improves access to services and programs
- Brings new resources to Casa and/or its community members
- Improves community member outcomes
- Parity in resource allocation (funds on Casa subcontract should reflect the level of involvement, personnel, and resources needed to accomplish the proposed aims)
- Potential to develop future projects at additional sites
- Data collected will lead to infrastructure development or improvements in the quality of services provided

Collaboration

To what extent did the applicant collaborate with Casa personnel?

- Initiated ideas from the idea-development stage
- Brought expertise in research area to the project
- General timeliness in meetings and deadlines
- General communicative ability

- Ability to incorporate suggestions given by Casa personnel
- Consideration of Casa's time and resources

Burden on the Organization

What Casa resources does this research idea use? (Just because an idea uses Casa resources, it does not mean the idea will be evaluated negatively)

- Use of Casa sites, locations, or spaces
- Use of Casa community member data
- Involvement of Casa employees